DRURY UNIVERSITY

College of Continuing Professional Studies/Drury GO

Fall 2024 Fact Sheet

Registration Dates

Registration opens for Drury GO juniors, seniors and super seniors (60 or more credit hours)	March 25, 2024
Registration opens for Drury GO freshmen and sophomores (0-59 credit hours)	March 27, 2024
Registration opens for Drury GO unclassified undergraduate students	April 21, 2024

Important Dates

	Full Semester	A Block	B Block
Student access to courses in LMS	August 14	August 14	October 16
Courses begin 5 p.m.	August 19	August 19	October 21
Deadline to apply for December degree	August 23	August 23	August 23
Last day to add a course 5 p.m.*	August 30	August 23	October 25
Last day for refund 5 p.m.*	August 30	August 30	October 25
Labor Day (University closed)	September 2	September 2	NA
Midterm grades due 8 a.m.	October 7	September 9	November 11
Online Course Break (no online classes)	October 12 – 20	NA	NA
Fall Break (no classes)	October 17– 20	NA	NA
Advance registration for winter, spring and summer begins	November 13	November 13	November 13
Last day to withdraw 5 p.m.*	November 15	September 27	December 2
Thanksgiving Break (no classes)	November 27 – Dec 1	NA	November 27 – Dec 1
Thanksgiving Holiday (University closed)	November 28 – 29	NA	November 28 – 29
Finals week	December 9 – 13	Last class meeting	Last class meeting
Last day of course	December 13	October 11	December 13
Winter Commencement	December 14	December 14	December 14
Final grades due 8 a.m.	December 16	October 14	December 16

*Notes for Students

Please contact your advisor and the Financial Aid Office before making a schedule change after the refund deadline.

Refund dates apply to ALL courses including those that do not start at the beginning of the semester or block. Refunds are calculated from the date the Drop/Add form is received in the Registrar's Office. It is the responsibility of the student to complete a Drop/Add form for any class additions or withdrawals. Drop/Add forms must be returned to the Registrar's Office by the dates and times listed above.

Non-attendance of courses does not constitute official withdrawal. It is the responsibility of the student to complete a Drop/Add form for any course additions or withdrawals. The Drop/Add forms must be returned to the Registrar's Office by the dates and times listed above.

Important Telephone Numbers

Bookstore	Monday – Friday 8 a.m. to 5 p.m.		(417) 873-7316
Textbook information		http://bookstore.drury.edu	
Business Office	Monday – Friday 8 a.m. to 5 p.m.	businessoffice@drury.edu	(417) 873-7232
Financial Aid Office	Monday – Friday 8 a.m. to 5 p.m.	fa@drury.edu	(417) 873-7312
Verification paperwork		verification@drury.edu	
Library	Check https://library.drury.edu for current library hours		(417) 873-7338

Registrar's Office	Monday – Friday 8 a.m. to 5 p.m.	reg@drury.edu	(417) 873-7211
Transcript questions			(417) 873-7335
Safety and Security	24 hours/7 days a week	security@drury.edu	(417) 873-7400
Technology Services/Help Desk (username and password questions; MyDrury, and email support)			
Support hours	Monday – Friday 8 a.m. to 5 p.m.	helpdeskticket@drury.edu	(417) 873-7300

Getting Started in College of Continuing Professional Studies/Drury GO Programs

Drury Username and Password

Students will need their user name and password for everything related to Drury including MyDrury, Learning Management System (LMS), One Drive, and email.

New students will have their Drury email and OneLogin username activated once they are enrolled in classes. Advisors will email the information to new students to their personal email address and will include detailed instructions. Before you are able to login, you will need to create a password by selecting Password Reset in MyDrury. Once complete, you will be asked to select security questions or setup a multi-factor authentication. For additional assistance, contact the Technology Services Help Desk at helpdeskticket@drury.edu.

Returning students or others who have forgotten logins or passwords can complete the Login & Email Help Request Form. Students can reset their password by clicking on the Password Management link on the MyDrury homepage.

Learning Management System (LMS)

Online and blended students are expected to log into Canvas the first day of class and participate regularly in class. Access to online and blended courses is available in Canvas Wednesday prior to the course start date. Students log into Canvas with their Drury username and password. If you do not have a Drury username and/or password or have difficulty logging into Canvas, please email the Help Desk at helpdeskticket@drury.edu.

It is important to familiarize yourself with Canvas. An orientation tutorial is available on the Canvas home page to help students with tools and features by enabling them to participate in discussions, submit homework and take a practice test.

For Canvas specific questions, email lmssupport@drury.edu.

Drury Email

Students should check their Drury University email account on a regular basis as it is considered the University's official mode of communication. Students corresponding by email in reference to adding/dropping classes or financial aid related matters must use their official university email account (i.e.@drury.edu) and include full name and Drury ID number. All responses from the University will be sent to your official University email address.

MyDrury

MyDrury provides online access for students to view their transcript, grades, financial aid awards, and business office records. Students may also update personal information and search the current class schedule. MyDrury is available at http://my.drury.edu.

Secure Financing

All students must either be paid in full or on a Nelnet Payment Plan two weeks before the semester begins. Some students pay outright, while others seek Financial Aid (through grants, loans or scholarships). For more information regarding tuition payments, Nelnet and deferred payment, visit www.drury.edu/businessoffice. Information about Financial Aid is available at www.drury.edu/financial-aid. **Financial aid information will only be sent to a student's Drury email account. Students must check their Drury email regularly in order to receive aid.**

Textbooks

To find your course's textbook information, visit the Drury bookstore's website. Your textbook will either be located in the LMS under the Drury Direct heading, or available to purchase at the Drury Bookstore or elsewhere. Drury Direct eBooks will be billed to your Drury account. If your course uses Drury Direct and you wish to get your book elsewhere, you must opt out of Drury Direct by the stated deadline.

Information on textbooks for Drury GO classes and the option to purchase them is available at http://bookstore.drury.edu/.

Instructions for ordering textbooks with a voucher are listed at http://bookstore.drury.edu/site_customer_service.asp. If you have not received your books within seven days after ordering, please contact the Drury Bookstore at (417) 873-7316.

Parking Permits
Students parking at the Springfield campus are required to display current parking stickers. Parking stickers are available in the Security Office in the lower level of Findlay Student Center during regular business hours. (417) 873-7400