

## **Accessibility and Disability Services Policy Contract**

I understand I have been determined eligible for disability –related accommodations by Accessibility and Disability Services at Drury University. As a student served by Accessibility and Disability Services, I am eligible for services such as information, referral, academic accommodations, advocacy, and/or other individualized services that may be needed for equal access to campus. If Accessibility and Disability Services is unable to provide the necessary services, I will be referred to other appropriate University offices or community agencies.

In support of my request for accommodations from Drury, I have provided Accessibility and Disability Services documentation concerning my disability. I understand that Accessibility and Disability Services, in order to facilitate accommodations, may need to consult with university faculty and/or staff involved in evaluating and responding to my request for accommodations. I am aware that if a faculty or staff member of the University is asked to provide an accommodation, he/she/they may contact Accessibility and Disability Services for verification of a disability and clarification of the appropriate accommodations established. While Accessibility and Disability Services will not release specific documentation about a disability, they will verify that I have appropriate disability documentation on file and share with the faculty or staff member the necessary/appropriate accommodations to meet my disability-related needs.

I understand that Accessibility and Disability Services, in order to facilitate accommodations, may need to consult with community resources (local or state agencies, physicians, therapists, counselors) about my disability as it relates to my success at Drury. Such contact will be made only with my written permission within the limits described in the Disability Policy on Confidentiality. I understand that this policy will be made available to me upon request.

I understand that Drury needs disability information to provide services to students with disabilities and to conduct reporting and research functions. This information is confidential and is only available within the Drury community to faculty and staff who perform those functions.

I understand that I have the right to appeal a decision made by Drury University concerning accommodations by contacting Dr. Jennifer Joslin, Associate Vice President for Academic Affairs/Director, Cox Compass Center.

(Over)

I understand as a student served by Accessibility and Disability Services, I have the right to:

- Equal access to courses, programs, services, and activities offered through the university.
- An equal opportunity to learn.
- Reasonable and appropriate accommodations with the goal of reducing barriers and promoting equity across campus.
- Appropriate confidentiality; and
- Respect

I understand as a student served by Accessibility and Disability Services, I am required to:

- Know the process and procedure for meeting the university's requirements for requesting services.
- Submit all required documentation of your identified disability and Application for Services in a timely manner.
- File your request for Test Proctoring Services at least 48-hours in advance of needed test date to help ensure that an exam can be proctored in the Accessibility and Disability Services office with accommodations.
- Discuss your accommodations with your professors at the beginning of the semester.
- If you believe you need additional accommodations besides those originally approved for you, talk to the Director of Accessibility and Disability Services.
- Be cordial and respectful to your instructors in your requests. Disrespectful behavior toward your professors or staff may put you in violation of the Student Conduct Code.
- Advocate for yourself.

I understand I can observe policies and procedures for Accessibility and Disability Support Services on their website and [www.drury.edu/dss](http://www.drury.edu/dss) or by contacting Dr. Lori Slater, director of Accessibility and Disability Support Services at [lslater002@drury.edu](mailto:lslater002@drury.edu) or 417-873-7267.

I have read and understand the information written above. I agree to uphold the responsibilities as outlined in this document.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Accessibility and Disability Services Signature

\_\_\_\_\_  
Date