**JACKIE JONES**

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**EDUCATION**

**Bachelor of Arts in Psychology** May 2018

Drury University Springfield, MO

GPA: 3.4/4.0; Dean’s List and Presidential Scholarship

**High School Diploma** May 2014

Glendale High School Springfield, MO

GPA: 3.7/4.0; National Honor Society and Honor Roll (all semesters)

**RELATED EXPERIENCE**

**Group Leader** Summers 2013 & 2014

Kanakuk Kamp Branson, MO

* Supervised a group of 10 middle school-aged campers for one week
* Organized outdoor team-building activities with other camp leaders
* Comforted and encouraged homesick campers to participate in events

**Lifeguard** Summers 2011 & 2012

Chesterfield Family Center Springfield, MO

* Certified in CPR and First Aid
* Ensured safety of all guests by enforcing the pool rules
* Assisted head lifeguard by creating materials for water safety outreach programs

**CAMPUS ACTIVITES**

**Admissions Tour Guide** January 2015 - Present

* Guide campus tours to prospective students and their families as well as answer questions
* Represent Drury in a positive, upbeat, friendly manner

**Behavioral Science Club** August 2014 - Present

* Participate and contribute ideas during bi-weekly meetings
* Volunteer at The Gardens Center to help the elderly create holiday crafts

**ADDITIONAL EXPERIENCE**

**Server** August 2014 - Present

Pappo’s Pizzeria Springfield, MO

* Built relationships with customers and ensured positive guest experience
* Completed multiple tasks simultaneously while providing excellent customer service

**SKILLS**

* Proficient in Microsoft Word, Publisher and Excel
* Ability to read, write and speak intermediate Spanish